



March 19, 2020

Dear BCS Parents and Staff,

This email will provide you with an overview of the BCS portion of the Bolton Distance Learning Plan. The official start of our distance learning is Monday, March 23<sup>rd</sup> at 9:00 AM. The staff and administration continue to work very hard to get this plan together and we feel confident it will continue to move our students forward with their learning. All teachers at BCS will make contact with families about their classes by 3:00 p.m. tomorrow (Friday, March 20<sup>th</sup>). If you have not heard from a teacher, please email them to ensure they have the right contact information. Some of this teacher contact may come through google classroom, google sites, and/or teacher emails. Please also visit the district website for more parent information:

[www.boltonpublicschools.com](http://www.boltonpublicschools.com) .

Linked below are four important documents outlining the BPS Distance Learning Plan, BPS Distance Learning Plan For Special Education and Related Services, What Students Need To Know, and What Parents Need To Know.

- 1.) [The Bolton Public Schools Distance Learning Plan](#)
- 2.) [The Bolton Public Schools Distance Learning Plan for Special Education and Related Services](#)
- 3.) [BCS BDL - What Students Need To Know](#)
- 4.) [BCS BDL - What Parents Need To Know](#)

Additional Information:

- **Parent/Teacher Conferences:** Parent/Teacher Conferences, including Student-Led Conferences, are cancelled for this year. If you have a question or would like an update from a teacher, please email the teacher(s) directly.
- **Technology Needs:** We have contacted families that indicated they do not have a device at home to complete their schoolwork. We have a limited number of additional devices for other families with critical need to borrow a school device. If you have this need, please contact our Assistant Principal, Jessica Szafran: [jszafran@boltonct.org](mailto:jszafran@boltonct.org)
- **Student Google Email Accounts:** All BCS student email accounts in the boltonct.org domain have been activated. Please check this email account and any already existing google classroom accounts. Please contact your classroom teacher if you have a question about this. The student email address is the first initial of the student first name, first three letters of their last name, high school graduation year @ boltonct.org. (ex. [dgia2020@boltonct.org](mailto:dgia2020@boltonct.org) ....if I was graduating from high school this year).
- **Attendance During This Time:** Teachers will keep track of work submission, email communication, online platform communication, and/or phone calls to determine if students have been completing the work. The teacher will mark attendance on Tuesday and Thursday of each week. If a teacher has not heard from a student and has not seen any work, the student will be marked absent and the teacher will reach out to the parent. If necessary, Mrs. Szafran or I will be reaching out in an effort to keep our lines of communication clearly open.

I want to thank you in advance for your patience and collaborative efforts as we work through distance learning together. If you have any questions, please feel free to reach out to your classroom teacher, Mrs. Szafran at [jszafran@boltonct.org](mailto:jszafran@boltonct.org) , or Mr. Giard at [dgiard@boltonct.org](mailto:dgiard@boltonct.org) at any time.

Sincerely,

Darryl T. Giard

Principal

Bolton Center School